

Residents of Historic Concord Monthly Meeting Minutes

Nov 18, 2024 Meeting

RHC Attendees: Kelley Cartrett-Phifer, Robin Dicka, Jamie Sanderbeck, Steven Bullock, Elena Leinweber, Michelle Ostwalt, Christine Schattner, and April Simmons

Not Attending: Chad VanKeuren

Agenda

1. Welcome – Kelley Cartrett-Phifer welcomed the group and started the meeting at 7:08pm.

2. City of Concord Update – April Clark emailed the group updates on upcoming events in Downtown Concord in advance of the meeting.

3. Treasurer's Report – Was not provided due to attendees

4. Committee Reports

- **Welcome Committee** - Elena Leinweber will be delivering welcome bags to recently closed houses and will also be watching the MLS to see when the ones currently under contract close.
- **Small Grants** –
 - Christine Schattner proposed donating \$2,000 to six charities and organizations that are located within the districts or a service to the residents of the district
 - Coltrane Webb Elementary School
 - R Brown McAllister Elementary School
 - CVAN
 - Opportunity House
 - The Clothing Room
 - The Old Courthouse Theatre
 - The donations would go towards projects of high need for the organizations such as outdoor clothing for teachers at the schools, shoes for kids at the Clothing room, ongoing needs at CVAN and the Opportunity House, and maintenance at the Theatre.
 - It was discussed the organizations must provide receipts or proof of the usage of the funds.
 - In future years, the standard grants process should be followed. Information may need to be added to the website.
 - Per Kelley and Christine, the bylaws do not reference the ability, or inability to provide donations to organizations, so a language change is not needed.
 - The bylaws do note that if a budget item needs to be raised, such as for the additional donations, it should be voted upon by the board.

Robin Dicka made a motion to increase the budget for donations/grants by \$15,000. It was seconded by Steven Bullock. Board voted yes.

Christine Schattner moved to spend \$12,000 of the donation budget on six \$2,000 donations to the listed charities and organizations. Robin Dicka seconded. Board voted yes.

- Christine will contact the organizations to confirm the donations. She also will look to purchase a large reusable “check” for photos with the recipients.
- Christine will also work with Chad to determine the best way to make the donations.
- The organizations may be able to attend the General Sessions meeting to receive the donations and take photos.
- Additionally, she may donate coffee and donuts to the Fire and Police Departments that service the neighborhoods.

RHC Next Steps:

- *Christine to work with Chad to finalize the donations, the distribution plan and other items including having photos taken at the general session.*
- **Social Committee**
 - Michelle completed Thank you Cards for everyone who donated or became a member in 2023. The board signed them. Michelle to distribute.
 - Michelle also sent photos to the group from previous porch parties.
- **RHC Website**
 - Jamie will train and transition the website support to a new board member in 2025.
- **Milestone Celebrations**
 - Steven Bullock is planning on ordering flags in December for distribution to homeowners the weekends of Jan 18th and Jan 25th, 2025.

RHC Next Steps:

- *Steve to order flags for the 2025 celebration homes for distribution in January. Will contact the homeowners to set up times for photos.*

5. New Business

- **Fall General Session**
 - Kelly discussed the options of having the General Session meeting on Thursday, Dec 5th or Monday, Dec 9th. The board preferred Monday, Dec 9th due to the Festival of Trees the weekend before.
 - Kelly will invite City of Concord leaders to speak about the status and final stages of the streetscape, as well as the City’s sustainability efforts.
 - As previously noted, the recipients of the donations may be in attendance to receive their funds and for photos.
 - Jamie to add information to the website and Christine will promote on socials. Jamie can mail members the day of for voting on 2025 board members.

6. Conclusion of Meeting

- Meeting was adjourned at 8:06pm. Next meeting will be the General Session on Monday, Dec 9.

Submitted by Jamie Sanderbeck, RHC Secretary, 12/2/2024.